**VIP without advertisement**

(According to Job Structure for Academic Staff at Universities)

# **Information needed in Emply Hire**

|  |  |
| --- | --- |
| **Full name of the candidate** |  |
| **Email of the candidate**  |  |
| **Unit number** Please ask the department secretariat and/or check the [guide to organisation units](https://mit.au.dk/guide/index.cfm?sp=en) |  |
| **Academic contact person/grant recipient** |  |
| **Job type[[1]](#footnote-2)**  |  |
| **Hours per week** |  |
| **Expected start and end date** |  |
| **Project number** |  |
| **Activity number** |  |
| **Funding of the position[[2]](#footnote-3)** For all scientific positions of 12 months or more | [ ]  Internal funding[ ]  External funding[ ]  Both internal and external funding  |
|  |  |
| If you have comments to the template, please send an email to HR.Tech@au.dk. |

1. NB! Appointment of bachelors of engineering as research assistants requires that the candidate is at master’s degree level, which involves additional education/experience and will be determined through an academic assessment. [↑](#footnote-ref-2)
2. For HR only: inkludér oplysningen i bemærkningsfeltet i Emply med henblik på forskerrekrutteringsstatistik. [↑](#footnote-ref-3)